



## 2025 Coaches Application

Please return your Application via email to

Shayne Honey President [president@okjfc.com.au](mailto:president@okjfc.com.au)

Steve Hobson Vice President [vicepresident@okjfc.com.au](mailto:vicepresident@okjfc.com.au)

Jayson Dorey Football Operations Manager [footballops@okjfc.com.au](mailto:footballops@okjfc.com.au)

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Preferred Contact: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name of age group or team you wish to apply for: \_\_\_\_\_

Please indicate the role you are applying for (circle or bold): Coach   Assistant Coach   Asst  
Coach/Runner

Relationship to the team: \_\_\_\_\_

Are you a past/present member of the Officer Kangaroos Junior Football Club:   YES   NO

Did you play Senior Football? If yes please list the club last played and what year.

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Do you have previous coaching experience (any sport)? If yes please list the sport, club and age level.

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Why have you applied for a coaching role?

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Please describe your method of coaching/what you would bring

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How do you plan to rotate players on/off the bench? If you have an extra player on your list, how will you decide who does not play each week?

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Do you hold a current AFL Coaches Accreditation Certificate? YES NO

Do you have a current Working With Children's Check? YES NO

Working With Children's Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

**NOTE:** No applications will be accepted without a current WWC. Status check can be found here <https://www.service.vic.gov.au/services/working-with-children-check-status-checker/transaction#check>

Do you have a current First Aid Certificate? YES NO

At least one member of your coaching group needs to have a first aid accreditation by 1 May to ensure safety at training.

If YES, First Aid Certificate Level: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

If NO are you interested in obtaining first aid accreditation (during our regular 1st aid training course in Feb/March 2024) or who are you delegating?

Please list (if you already have) Potential Coach, Assistant Coach, Runner, Team Manager (if applicable)

**THESE ROLES ARE IMPORTANT, AS A CLUB WE KNOW A TEAM IS BETTER THEN AN INDIVIDUAL, THE FOLLOWING ROLES ARE NON NEGOTIABLE AND MUST BE FILLED**

- Coach or Assistant Coach

\_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

WWC Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

- Team Manager \_\_\_\_\_  
 \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_ WWC Number: \_\_\_\_\_  
 \_\_\_\_\_ Expiry Date: \_\_\_\_\_
- Runner (If Applicable)  
 \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
 \_\_\_\_\_ WWC Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

**NOTE: All Assistant Coaches must also complete an application, be approved by the club and have a working with children check**

**It is the preference (time committing) of the Club to Interview you as a Group and Individually.  
 Would you be happy to consent to that? YES NO**

The Officer Junior Football Club is committed to development over premierships. This development extends to players and coaches.

The club will be running our Academy sessions. These will be **compulsory** coaching sessions that you and your assistant coach/es will need to attend as part of your role (dates to confirmed but likely a 4-6 week period of Sundays in February/March 2025).

In 2025, Academy sessions will focus on skills, coaching methods and a strength and conditioning program.

These sessions are as much for our coaches as they are for our players, we teach you what we think are fundamental game styles that can be expanded on to suit your playing group.

**Do you agree to be present at the Academy sessions YES NO**

**Are you willing to participate in the coaching and player academy program? YES NO**

**Preseason of 2025 will consist of teams beginning to Squad train within the Competitive mixed age groups. What are pros and cons of these sessions that you can see?**

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**What elements of the game do you believe you can develop in the players at this age group?**

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**What do you think the club should add/have in its Coaching development program in 2025 to better assist you in your coaching role?**

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**What do you think the club should add/have in its player academy program 2025 to better assist the playing group you wish to coach? (the academy program is open to all age groups - u8s will have the Jumpstart program)**

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**Squad training for competitive age groups, was introduced in the 2024 pre season and was well received across the board. We believe this should continue, but we also think it would benefit all age groups of the competitive level to have an outside coach from with in the club take at least one squad session. Would you be willing to volunteer your time to coach another age group for one session during preseason? And which would you be comfortable coaching?**

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**What do you see as your responsibilities as a coach of the age group you are applying for?**

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**How should you present yourself and act at training/game-day, including apparel/attire?**

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**What needs do you see the club being able to fulfil to assist you in your coaching?**

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**It is our belief that we are providing 1 to 2 hours of ground time a week to teach skills and game styles to your players, however, we understand the importance of fitness. How would you incorporate fitness into your training sessions, whilst keeping your players entertained and focused on their football development?**

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**The Officer football department will expect at least 3 training plans throughout the season and to be cc'd into your weekly pre match routine sheets. If you do not know what either of these are, please tell us which so we can give an explanation during your interview.**

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As Part of our academy sessions we would like assistants outside of your own age group, so coaches of the actual age group can watch and learn all the drills and games we are teaching. Which age group or groups would you be interested in helping with?

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NOTE: Please make sure you read all of the below information on the following pages

**Important information** (please initial each to ensure you understand and agree)

1. For your application to be considered to coach at Officer Kangaroos Junior Football Club, you must hold a minimum Level 1 Coach Accreditation or agree to obtain a level 1 coaching accreditation from Coach.AFL at your expense.
2. For your application to be considered to coach at Officer Kangaroos Junior Football Club you must have obtained the necessary Working with Children Check. The club will assist you with the application process. See <http://www.workingwithchildren.vic.gov.au/utility/home/> for further information.
3. For your application to be considered to coach at Officer Kangaroos Junior Football Club you or your Assistant Coach should hold a minimum Level 1 First Aid Accreditation or agree to attend a certified First Aid Course within a time frame determined by the club, The course will be arranged and paid for by Officer Kangaroos Junior Football Club and will make every effort to book a date and venue suitable to you.

**GENERAL INFORMATION FOR PROSPECTIVE COACHES**

Here is some information on topics that are commonly asked by coaches throughout the season. It is important to read and understand the information contained as some of this information may have a bearing on your decision to either accept or decline the offer of appointment to coach.

If you have any concerns or questions, please contact

Shayne Honey at [president@okjfc.com.au](mailto:president@okjfc.com.au)

Jayson Dorey at [footballops@okjfc.com.au](mailto:footballops@okjfc.com.au)

## INFORMATION

**Emails:** There could be daily/weekly information sent out to you. Most of this information will be sent via email so it is very important that you have an updated working email that can be accessed. If you don't not have an email you will need to arrange someone to receive your emails to pass on information promptly to you.

**Support Staff:** You will be required to find capable people within your team to fulfil the positions of: Team Manager, Trainer, Assistant Coach, Runner and sometimes a great idea is team social/fundraising. Team Managers these people may also be interviewed by a panel or the president of the football club as individuals or as a coaching group.

**Assistant Coach:** Every team will be required to have an assistant coach, who also needs to have a level 1 coaching course. The coach can nominate this person and will also need to abide by the same Coaching Code of Conduct. Assistant Coaches will need to fill out an application form and be interviewed by our coaching panel in late 2024 or early 2025 if you have not nominated one as part of this expression of interest, if you have then we would like to interview you as a coaching team, runner included.

**Scheduled Games:** Football games are scheduled by AFLSE at their discretion on Sundays. Coaches and support staff are expected to understand and be flexible in regard to game times and changes that may occur. Other than cases of exception and unforeseen circumstances, requests for games changes will not be considered. Teams/Coaches/Clubs may request Friday night matches, but will only go ahead if agreed by majority.

**Player Game Time:** game time every week will depend on age group you are coaching, the club can provide this information during the interview process.

**Training: All team:** Commencement dates, times and venues will be determined by the Football Ops Manager in consultant with ground availability, council's and other user groups. Training is to be held Tuesdays through to Friday nights. Training may be held at Heatherbrae Reserve.

**Meetings:** Attendance at coaches meeting is **compulsory**. All meetings are called at the direction of the Football Manager. Football Manager will be available on email and phone at any time and at training nights.

**Training Responsibilities:** Training Sessions – The Coach is to remain after training to ensure that all players have been collected. You cannot leave players unattended at any time. The coach is responsible for set up and pack up on the completion of training.

**Game Day:** First home game of the day is responsible for setting up ground, home rooms, away rooms and anything else that needs to be set up for our game day to begin.

Last home game of the day is responsible for the packing away and cleaning up of the ground and home and away rooms.

Team parents are asked to help out but the final responsibility remains with the coach. It is important to recruit helpful parents to carry out these jobs. Remember more hands make work light. Duties of what needs to be done on game days will be discussed at our meeting.

Here are a few jobs: Turning oval lights on and off, locking doors, goal pads out/in rubbish bins, stretchers in/out, sweeping out both Home & Away rooms.

**Awards Nights/ Pie nights:** Throughout the season the club may hosts Award nights where the whole club comes together as one to celebrate player achievements and participation. The Coach should attend all Awards nights and encourage their team to do the same.

**Voting and Trophies:** Voting takes place for the duration of the home and away season and vote cards are distributed as follows. 2 card to the coaching box and 1 cards distributed to parents each week. Voting starts at under 11s though to under 18s,. Best & Fairest, Best, 2<sup>nd</sup> and 3<sup>rd</sup> place getters as determined by the club vote count. Other awards are determined by the coach but are named by the Committee.

**Fundraising:** Coaches are asked to support the club in ALL its fundraising efforts by the way of their own participation and their encouragement of others in their team to do the same.

**Communication:** All communication from the committee to the coaches must be replied to or acted upon without delay. Only **Executive Committee Members** are permitted to contact **AFL South East, South East Juniors or Coates Talent League clubs Dandenong Stingrays and Gippsland Power**. Parents must be informed not to contact the league. If any issues arise it must be put in writing and email to the Secretary for her to correspond with the league.

**In Summary:** If you have any questions or queries, please direct them to the president on 0400242802 or email [president@okjfc.com.au](mailto:president@okjfc.com.au). If you accept the offer to Coach at the Officer Kangaroos Junior Football Club you will be expected to abide by all the club policies, manuals, codes of conduct, league By Laws and rules and instructions from the Football Manager. Failure to do so may result in your coaching position being dismissed by the Executive Committee.

**This document is an application only, any successful candidates will be presented with an agreement and coaches code of conduct to be signed.**

I look forward to receiving your expression of interest

Shayne Honey

President

